

# Creative District Program Pre-Application Checklist

## MINIMUM REQUIREMENTS

- Designated, contiguous geographic area recognized by local municipal entity
- Area is walkable and/or easily navigable
- Clearly defined concentration of artistic or cultural activities and/or minimum of 1 - 2 primary arts-related industries occurring in region
- Clearly defined arts and culture identity, and brand
- Structured entity formally recognized by local government as designated district administrator, with assigned staff role to carry out Creative District activities
- Administrative entity has a minimum \$20,000 total annual operating budget
- Broad community buy-in for community designation as Creative District
- Partnership agreement amongst entities, to help guide activities in district
- Program strategic plan (covering 3 - 5 years of activity)
- Site visit to proposed district by Creative District program staff has been scheduled or completed

## ADDITIONAL CONSIDERATIONS

- Actively promoting local arts, culture and tourist activities
- Appropriately zoned for activities/intended uses
- Engaged in preservation or promotion of cultural or historical heritage
- Exploring opportunities around maker space and/or affordable housing for artists and creatives
- Economic and workforce development plans to bolster creative economy for region
- Economic development data to demonstrate current or projected growth of sector(s) in region
- Engaged in attracting creative entrepreneurs, investment and/or other related economic development activities to community

[Click here to access the complete Community Readiness Toolkit](#)